



# Federal Acquisition Service Authorized Federal Supply Schedule Price List

Online access to contract ordering information, terms and conditions, up-to-date pricing and the option to create an electronic delivery order are available through GSA Advantage, a menu-driven database system. The internet address for GSA Advantage is [www.GSAAvantage.gov](http://www.GSAAvantage.gov).

**SCHEDULE TITLE: SCHEDULE 48 – TRANSPORTATION, DELIVERY AND RELOCATION SOLUTIONS (TDRS)**

**CONTRACT NUMBER: GS-33F-0020T**

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at [www.fss.gsa.gov](http://www.fss.gsa.gov)

**CONTRACT PERIOD: JANUARY 25, 2013 – JANUARY 24, 2018**

Contractor: Oakwood Worldwide (Brands Oakwood® and ExecuStay®)

Address: 2222 Corinth Avenue, Los Angeles, California 90064

PH: 1.888.268.9998 (Toll-Free)

Web: Oakwood.com / ExecuStay.com

Size: Large Business



## DISCOVER THE NEW OAKWOOD WORLDWIDE®

When your agency needs an extended-stay lodging solution, turn to the provider with unparalleled reach and industry expertise: Oakwood Worldwide®. As the global leader in extended-stay lodging and serviced apartments, we're prepared to be your strategic partner, deploying custom solutions to meet all of your company's needs.

By leveraging the best practices and vast presence of our two industry-leading brands – Oakwood® and ExecuStay® – Oakwood Worldwide enables you to mobilize your team virtually anywhere you do business, with minimal disruption and maximum efficiency. We offer distinctive, furnished residences in all 50 states and in more than 55 countries worldwide.

Our industry leadership and extensive offerings make it simple to find extended-stay lodging in bustling city centers or suburban outposts around the world. So whether your employees need a place to stay while relocating to a new city or are working on a multi-month project and prefer a furnished apartment instead of a hotel, Oakwood Worldwide can take care of the details and set your team up for success.

### COUNT ON THE OAKWOOD AND EXECUSTAY ADVANTAGE

Both Oakwood and ExecuStay offer high quality, move-in-ready accommodations, with responsive customer service, a variety of locations and flexible lease terms.

With Oakwood, you can take advantage of:

- A range of accommodations with a broad variety of floor plans, from efficient studios to spacious three-bedroom units
- Short-term stays in select domestic locations with our master lease properties
- Group housing expertise for stays of any length and groups of any size, such as intern programs

With ExecuStay, you can take advantage of:

- Marriott Rewards® points for members staying at any ExecuStay location in the U.S. As the preferred corporate housing partner of Marriott International®, ExecuStay is the only corporate housing brand to offer Marriott Rewards points
- Personalized customer service with a focus on the professional traveler's essentials, including additional amenities in each ExecuStay unit and customized accommodation options

## A TOTAL SOLUTION FOR YOUR TEAMS HOUSING NEED

For more than 50 years, our core competency has been sourcing and implementing the right extended-stay lodging solutions for agencies large and small, those with needs across the country and around the globe. Our goal is to enable your team success by providing:

- Flexible inventory—Our proprietary global housing network and extensive supply chain management model enable us to provide housing options in all major metropolitan areas – and more remote locations – in the U.S.
- Local knowledge—We speak the language of the local culture wherever we are, with on-the-ground expertise in thousands of locations. From Miami to Portland, we can help you provide your employees with valuable information about nearby schools, restaurants, transportation and more
- Global quality controls—Our high global standards and thorough apartment selection and inspection process ensure all residences meet our gold standard for quality in every corner of the world
- Custom, seamless solutions—We offer adjustable lease terms so your teams have the ability to set move-in and move-out dates that fit their schedules. We also offer a breadth of product and service offerings you can customize depending on your mission needs and goals
- Comprehensive reporting & analytics—Our detailed reporting provides vital insights into your company’s housing usage, from reservations to billing, so you can easily communicate key metrics within your agency
- Dedicated, experienced government account management—Our government sales and account management teams offer complete program administration from initiation and fulfillment to final reporting and analytics. Our Global Service Centers, located in Phoenix, ensure real-time access to a full staff of skilled resources
- Rates falling within TDY Per Diem—We are a GSA Schedule 48 approved vendor with rates that fall within TDY and most PCS per diems, providing value and affordability for your team. Many of our locations are FEMA-certified, and thousands of locations are near military bases, city centers, and government offices



## AWARDED CONTRACT PRICE LIST

**Customer Information:**

1A) AWARDED SIN: SIN 653-9: Long Term Lodging Services

Oakwood Worldwide’s two brands, Oakwood® and ExecuStay® accommodations are fully furnished and accessorized to include a fully furnished bedroom, living room, dining room, kitchen and bathroom. Most of Oakwood Worldwide’s managed properties include a fitness center, business center, and swimming pool. Contact Oakwood for more information regarding specific properties at 1.888.268.9998.

**1B) AWARDED PRICING:**

**Oakwood®**

Unit Size	Location	Price Based on Discount off 1 TDY Per Diem*	Price Based on Discount off Double Occupancy*
1 Bedroom	Domestic locations throughout the United States	5%	
2 Bedroom	Domestic locations throughout the United States	0%	20%

**ExecuStay®**

Unit Size	Location	Price Based on Discount off 1 TDY Per Diem*	Price Based on Discount off Double Occupancy*
1 Bedroom	Domestic locations throughout the United States	1.5%	
2 Bedroom	Domestic locations throughout the United States	+150% above per diem	

**\*Terms:**

- Domestic cities and counties will not receive a Per Diem discount if locations are at the Standard CONUS Per Diem
- Rates are based on availability
- Rates include utilities, local phone, and taxes
- Rates are based on 30 day stays or longer
- Rates include parking for some locations
- For ExecuStay brand accommodations, twice-monthly housekeeping services are standard. For Oakwood brand accommodations, please call 1.888.268.9998 to determine what housekeeping options are available. (Range of services for 1 bedroom: \$5-\$13/day Weekly; \$4-\$7/day twice-monthly. 2 bedroom: \$5-\$15/day Weekly; \$4-\$8/day twice-monthly).



## CUSTOMER INFORMATION

1C:	Hourly Rates	Not applicable
2:	Maximum Order	\$1,000,000
3:	Minimum Order	\$100
4:	Geographic Coverage	Domestic, U.S. Only
5:	Point(s) of Production	Not applicable
6:	Pricing Rules	Rates are based on availability and are based off the current per diem. Rates are based on 30 day stays or longer.
7:	Quantity Discounts	High quantity pricing will be based upon volume, length of stay, and availability.
8:	Prompt Payment Terms	None
9A:	Government Purchase Cards	Accepted at and/or below the micro-purchase threshold.
9B:	Government Purchase Cards	Accepted above the micro-purchase threshold.
10:	Foreign Items	Not applicable
11A:	Time of Delivery	Not applicable
11B:	Expedited Delivery	Not applicable
11C:	Overnight & 2-day Delivery	Not Applicable
11D:	Urgent Requirements	Not Applicable
12:	F.O.B Point(s)	Not Applicable
15:	Warranty Provision	Not Applicable
16:	Export Package Charges	Not Applicable
17:	Government Purchase Card T&C acceptance	Not Applicable



18: T& C of Rental, Maintenance, and Repair

Individual credit card imprints are requested on file for any incidentals, pet deposits, and/or long distance phone service. Expenses incurred beyond the scope of the contract, i.e., unauthorized meals, damages, movie channels, room service and dependants are the responsibility of the individual occupant. Normal wear and tear is anticipated. Damages due to neglect or willful misconduct are subject to repayment as agreed in individual terms of sales.

19: T& C of Installation

Furniture, housewares, accessories and utilities inspected for working order status prior to move-in. Reported deficiencies corrected within 24-48 hours.

20: T& C of Repair Parts:

Not Applicable

20A: T& C for any Other Services:

Not Applicable

21: List of Service and Distribution Points

Not Applicable

22: List of Participating Dealers

Not Applicable

23: Preventative Maintenance

Not Applicable

24A: Special Attributes

Oakwood Worldwide is a company actively influencing environmental awareness. Oakwood Worldwide launched the Oakwood Worldwide Green Initiative, a multi-faceted program that seeks to make positive changes through action and education. The goal is to reduce the company's production of greenhouse gasses by 35 percent in the next seven years.

24B: Section 508 Compliance

Not Applicable

25: Data Universal Number System (DUNS)

147367481

26: Registration in CCR database

Oakwood Worldwide is registered in CCR with cage code 3VQW2



## ORDERING ADDRESS AND PROCEDURES (13A,13B,14)

Oakwood® Brand:

Email: [government@oakwood.com](mailto:government@oakwood.com)

Office: 571.418.0553

Website: [www.oakwood.com/government](http://www.oakwood.com/government)

Mailing Address:

ATTN: LaRhonda Williams, Contracts Administrator OR Hermela Balcha, Account Manager

Global Customer Solutions

Oakwood Worldwide – Schedule 48

400 15<sup>th</sup> Street South, Suite 203

Arlington, Virginia 22202

ExecuStay® Brand:

Email: [GovernmentExecuStay@oakwood.com](mailto:GovernmentExecuStay@oakwood.com)

Office: 571.418.0553

Website: [bit.ly/GovExecustay](http://bit.ly/GovExecustay)

Mailing Address:

ATTN: LaRhonda Williams, Contracts Administrator OR Hermela Balcha, Account Manager

Oakwood Worldwide – Schedule 48

400 15<sup>th</sup> Street South, Suite 203

Arlington, Virginia 22202

Oakwood Worldwide's dedicated government line – 571.418.0553 - connects you with GSA Specialists that understand federal government intricacies for booking temporary housing, as well as Schedule 48 options and requirements. Our associates will assist you with all federal temporary housing needs and questions for new and existing reservations anywhere in the world. Orders are accepted from both individuals and groups via email, phone, fax, mail or e-Buy.

Your GSA specialist assists you through every step of the reservation – presenting the housing alternatives available to meet your needs, gathering the individual credit card information (for individual bookings), and confirming your reservation. We keep it simple for you by facilitating everything you need from pre-arrival directions and apartment address to move-out instructions.

### Payment Address:

Oakwood Worldwide

004217 Collections Center Drive, Chicago, IL 60693

Please include your account number and invoice number(s) for proper payment posting and contract number: **GS-33F-0020T**